

APPROVED PLAN FOR ESTABLISHMENT OF ACADEMIES IN THE COLLEGE OF SYNTONIC OPTOMETRY

(Chicago, Nov 3, 1935)

1. Charters for Academies shall be applied for through the Director of Education, who shall investigate the qualifications of those applying and submit a report of his findings to the Trustees for action. A two-thirds favorable vote of the Trustees shall be required to grant a charter. When application is granted a suitable charter (in printed form) signed by the officers of the College – President, Secretary, and Director of Education – will be forwarded to the President of the Academy, said charter to be kept on exhibition in the meeting place of the academy and it shall be renewable annually on completing the qualifications hereinafter stated.
2. The qualifications of applicants for charter shall be: Members, Fellows and Life Fellows, all to be in good standing in the College of Syntonic Optometry, and in active practice.
3. Minimum suggested number in a group applying for a charter shall be five.
4. The Minimum of required Academy meetings per year shall be twelve. A majority of the members shall constitute a quorum.
5. Each Academy shall have By-Laws subject to approval of the Trustees, providing for its officers and other organization details.
6. Courses of study or research: Subjects outlined by the Director of Research or the Director of Education; or any basic or advanced studies in Syntonic Optometry desired, may be carried on by any Academy, subject to approval by the Director of Research.
7. The Secretary of each Academy shall submit annually to the Director of Education a written summation of the work done by his Academy during the proceeding year, such report to reach the Director of Education not less than thirty days before the date of the Annual Assembly of the College; the Secretary of each Academy is also charged with submitting to the Director of Research a written report of the results of any course of study or problem of Research, and a copy of all outstanding papers on any pertinent subjects prepared by any member or members of the Academy. This so that valuable findings may find their way to the whole membership of the College through the Syntonogram, and also that papers of particular interest may be selected to make up the program of the Annual Assemblies of the College.
8. The report of the Secretaries of the academies to the director of Education will serve as an annual check-up on the work of the Academies and these reports may be used as a qualification for renewal of the charters, and for the College credit-standing of the members.

The above is the standard plan (adopted at Chicago) for the establishment of Academies, which was promised by this department some months ago. I hope these groups which months ago, applied for charters have not lost their ardor or been greatly inconvenienced by the delay in waiting for the plan to be officially acted upon by the Trustees.

The four groups which had already applied for charters have been directly contacted by this Department; we are now ready to accept applications for charters for the establishment of Academies from any group in the country – and we promise you quick action in the future. So come on, members, let us get as many Academies as possible established by the first of the year and everybody start from scratch.

This department has been directed to outline the first two study courses for Academies from the two following books: The Human Body by Martin, \$4.00 less 20 percent (Henry Holt and Co.) 1 Park Ave., New York) and Physical Basis of Personality, by Stockard, \$3.00 or less 20 percent in lots of five or more Academies by the (W. W. Norton and Co., 70 Fifth Ave., New York.) This department hopes to have the outline ready for Academies by the first of the year.

Remember (all who were not present at the Chicago Assembly take notice that work done in the Basic Course in Syntonics, is Advanced Courses attendance and work done in attendance at Academies will apply in credit-standing toward a degree from the College.

With kindest personal regards to all and wishing you a Merry Christmas and a Happy New Year, I remain

Syntonically yours,

R. L. Cassell, O.D., F.C.S.O.
Director of Education
Cadiz, Ohio